

2013/2014 - 33

Minutes of the meeting of the Website Committee held on 03rd July 2013 at the Village Hall

Present - Nick Papé, Di Ames, James Rudgley

Apologies - Noreen Byrne

In attendance – Trevor Cooper

Clerk – Anne Papé

MINUTES

1. Election of committee Chair

1.1 Councillor Papé was proposed and agreed as Chair

2. To receive and approve apologies for absence.

2.1 Apologies were received and accepted from Councillor Byrne.

3. Declarations of interest in any matter – being prejudicial or personal

3.1 No declarations of interest.

4. To receive training on uploading content to the Website


4.1 Councillor Papé took the committee through the process for uploading content onto the Website.

Action – Clerk to obtain the PDF version of the latest edition of the Barford Bugle.

Action – Clerk to contact EBS to check that the website is fully backed up and to enquire if updates are required.

Meeting closed 21:50

Signed: _____



Date: _____

16/July/2013

Initial: _____

