

**312/03/2013**

Minutes of the meeting of the Parks and Open Spaces Committee held on the 06<sup>th</sup> March 2013 at the Village Hall

**Councillors present:** Di Ames (Chair), Derrick Folbigg, Trevor Cooper, Stuart Southall, Ann Lovesey James Rudgley

**Clerk:** Anne Papé

Meeting opened 20:40

**MINUTES**

**1. To receive and approve apologies for absence - None**

**2. Declarations of interest in any matter – being prejudicial or personal**

2.1 Councillor Cooper declared an interest in item 5 of the agenda.

**3. To consider undertaking an inspection of all Parish Council trees**

3.1 The Committee recommended that the inspection of trees be placed on the agenda for the next Full Council meeting

Action – Clerk to consult with Phil Scott-Collins at Bedford Borough Council and the Parish Council insurers

**4. To consider quotations for tree works**

4.1 It was agreed that the conifers in the Jubilee Play Area should be reduced in height to 8ft and cut back to the fence line.

Action – Clerk to request addition of work to the quotations and add to the agenda for the March Full Council meeting.

**5. To discuss the response to the planting scheme in Pym's Close**

5.1 There had been a good response to the request for planting scheme ideas. The Committee agreed that the scheme should be low maintenance and break up the open space whilst leaving areas for play.

5.2 It was agreed that the Clerk would contact Nick Chadwick at Bedford Borough Council with respect to the plan that was drawn up previously. The plan would be displayed at a future date for residents to see.

**6. To consider the installation of a public access defibrillator**

6.1 It was agreed to put the installation of a defibrillator onto the Full Council agenda

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**7. To consider the introduction of dog control orders:**

7.1 The Committee agreed to continue with the introduction of Dog Control Orders.

7.2 A complaint had been received about a dog regularly being walked across the playing field. It was agreed that a letter would be sent to the owners advising that dogs were not allowed on the playing field.

**8. To review the schedule of works**

8.1 Conifers by 41 Roxton Road are overhanging the verge and footpath.

Action – Clerk to contact homeowners

8.2 A lamppost on the corner of Silver Street is completely obscured by conifers.

Action – Clerk to contact Highways.

8.3 There are some overhanging branches in the village hall car park and the footpath to Peashill Lane.

Action – Clerk to instruct Handyman to cut back overhanging branches.

8.4 The road surface by No. 3 Birchfield Road requires attention.

Action – Clerk to report to Highways.

Meeting closed at 21:35

Signed: \_\_\_\_\_



Date: \_\_\_\_\_

19/3/13

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