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Minutes of the meeting of the Parks and Open Spaces Committee held on the 03rd July 2013 at the Village Hall

Councillors present: Di Ames (Chair), Trevor Cooper, Stuart Southall, James Rudgley, Nick Papé, Ann Lovesey.

Apologies: Derrick Folbigg

Clerk: Anne Papé

Meeting opened 20:20

MINUTES

1. Election of committee Chair

1.1 Councillor Ames was proposed as committee Chair and this was agreed by all.

2. To receive and approve apologies for absence

2.1 Apologies were received and accepted from Councillor Folbigg.

3. Declarations of interest in any matter – being prejudicial or personal

3.1 Councillor Cooper declared an interest in item 4 of the agenda.

4. To consider the planting scheme for Pyms Close

4.1 The committee clarified the requirements for the scheme. There should be no flowers or trees. Low maintenance, drought loving hardy shrubs were acceptable. Boulders, mounds of earth and stepping stones would be considered for hard landscaping. The scheme should break up the open area. A concrete grass crete is under the surface of one area of the large open space. This was in place for emergency vehicle access. Marking on a section of the road was needed to indicate access for emergency vehicles. It was agreed that Pyms Close residents would be invited to see the plans once they had been agreed. The project would be shelved if there was no interest from residents at this point.

5. To consider works to the tree on the open space in Chapel Field

5.1 The Councillors agreed to remove the elder from the open space. The quotation from Cople Tree Care was agreed to be acceptable.

6. To review the Risk Schedule and Risk Assessments

6.1 The committee reviewed the relevant sections of the schedule and assessment. The following actions were agreed:

- Cricket Club to be asked to PAT test electrical equipment in the storage building.
- Office equipment to be PAT tested.
- Handyman to attend a training course for play area inspections.

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7 To review the schedule of works

- 7.1 The village walk would take place on 04th September at 18:30. Councillor Lovesey gave her apologies. No other committee meetings to take place on that date.
- 7.2 The Councillors confirmed that the playscheme free place would be for each child's first session.
- 7.3 The Clerk put forward a suggestion for a community orchard on the open space in Woodpecker Close. The committee agreed to investigate the possibility further.
- 7.4 The committee discussed the tree stump on the open space in Chapel Field. It was agreed to speak to Mr Burnett about making a bench from the stump.
- 7.5 Maintenance to the playing field had been discussed at the Sports Committee meeting. It was agreed to request quotations.

Meeting closed at 21:05

Signed:  Date: 16/JULY/2013

Initial: NP