

**29/02/2013**

Minutes of the meeting of the Website Committee held on 06<sup>th</sup> February 2013 at 7.30pm at the Village Hall

**Present** - Nick Papé (Chair), Di Ames, James Rudgley, Noreen Byrne

**Clerk** – Anne Papé

**MINUTES**

**1. To receive and approve apologies for absence.**

1.1 There were no apologies. Noreen Byrne was welcomed to the meeting.

**2. Declarations of interest in any matter – being prejudicial or personal**

2.1 No declarations of interest.

**3. To review the website content**

3.1 The committee agreed to each take responsibility for a section of the website. This would involve monitoring and updating content but would not mean taking responsibility for uploading that content.

- Your Parish Council – Anne Papé
- Your Village – James Rudgley
- Village Gallery – James Rudgley
- News (linked to Facebook page) – Nick Papé
- Maps and paths – Noreen Byrne
- In your area – Di Ames
- The Barford Bugle – Anne Papé

Action – Clerk to pass historic maps to Noreen Byrne

3.2 Village gallery – it was agreed that residents would be given the opportunity to submit photos to the committee. The best 3 photos would be selected each month and placed on the website. The photographs should be of village scenes or architecture. Any people in the photographs should be non-identifiable and should not include children.

**4. To agree a format for the advertising content**

4.1 A section of the website with searchable content for advertisers was agreed.

Action – Clerk to request a quote from the website provider

**5. To consider a Great Barford Parish Council facebook page**

5.1 It was agreed that a Facebook page should be set up that would link to the village website. Nick Papé would take responsibility for the Facebook page and its moderation.

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5.2 Nick Papé recommended that 'tags' be introduced on the village noticeboards that would again link with the village website. This was agreed by all.

5.3 The committee would inform the Full Council of the intentions to introduce a Facebook page and 'tags' at the Parish Council meeting in February 2013.

Meeting closed 20.01

Signed:  Date: 19/ FEB / 2013

Initial: NP